

BRITISH COLUMBIA GOVERNMENT CONSTRUCTION PROGRAM

OWNER CONSTRUCTION INSURANCE UNDERWRITING QUESTIONNAIRE FOR PROJECTS WITH ESTIMATED CONSTRUCTION PRICE **UNDER \$75 MILLION**

- ✓ Complete this questionnaire for any/all construction being performed on your property.
- ✓ Only fill in areas applicable to your construction project.

SUBMIT THE COMPLETED QUESTIONNAIRE TO:

Risk Management Branch, PO Box 9405 Stn Prov Govt, Victoria BC V8W 9V1
Email to rmb@gov.bc.ca

CONSTRUCTION PROJECT TYPE: New Construction Modular Addition Renovation Envelope Repair Roofing Only

Owner/Name of Applicant
(Named Insured): _____

Mailing Address: _____

Project Site Address: _____

If Modular, Pre-fab Site
Address: _____

Project Description: _____

FULL LEGAL NAME AND ADDRESS OF THE FOLLOWING:

Project Manager: _____

General Contractor: _____

Architect: _____

Land Owner (if not
Applicant): _____

Mortgagee: 1st _____
(include address) 2nd _____

REQUIRED - ADDITIONAL INFORMATION:

Site Plan (all projects) Attached: Yes No

Soils Report (new construction projects) Attached: Yes No

Time Chart (all projects) Attached: Yes No

Hard and Soft Costs Table Completed (all projects - see Page 4) Attached: Yes No

BUDGET SUMMARY:

Estimated Construction Project Cost: \$ _____ Hard Costs: \$ _____ Should match worksheet on page 4

Soft Costs: \$ _____ Should match worksheet on page 4

Additional Hard Costs: \$ _____ Should match worksheet on page 4

PROJECT DURATION:

Proposed Starting Date: _____
dd-mmm-yyyy

Estimated Completion Date: _____
dd-mmm-yyyy

CONSTRUCTION INFORMATION:

No. of Buildings: _____ No. of Units/Modular Units: _____ No. of Storeys: _____

Distance between Buildings (if applicable): _____ Roof Construction: _____

Exterior Wall Construction
(i.e. Wood Frame, Concrete Block, Concrete/Steel Supports): _____

Foundation Construction: _____

Floors Construction: _____

Unusual Design Features: _____

No. of Levels Below Grade: _____

RENOVATION PROJECTS:

Year Structure Built: _____ Is this a heritage building? Yes No

Roofing Work: Yes No If yes to Roofing Work Describe: _____ Estimate of Roofing Work \$ _____

Will the existing building(s) be in the care and custody of the contractor? Yes No

If yes, who is responsible for Insuring the existing building(s)?

Will the building be occupied during renovation? Yes No Explain: _____

FIRE PROTECTION:

Project Site: No. of operating Fire Hydrants: _____ Distance to Fire Hydrants: _____ meters Distance to Fire Hall: _____ Kms

If Modular, Pre-fab Site: No. of operating Fire Hydrants: _____ Distance to Fire Hydrants: _____ meters Distance to Fire Hall: _____ Kms
If NEW CONSTRUCTION, confirm hydrants will be pressurized prior to framing: Yes No

DISTANCE FROM SURROUNDING EXPOSURES:

Buildings:	North _____ meters	South _____ meters	East _____ meters	West _____ meters
Road:	North _____ meters	South _____ meters	East _____ meters	West _____ meters

TYPE OF AREA: Business: Downtown: Industrial: Residential: Rural: Other:

WATCHMAN & SITE FENCE:
Describe Site Security* Details at:
 Project Site: _____
 If Modular, Pre-fab Site: _____

Is Site(s) Fenced and Access Controlled?
 Project Site: Yes No
 If Modular, Pre-fab Site: Yes No

Will Site(s) be Hoarded on all sides? Yes No

* Wood Frame or Modular construction project over \$10 million: Video Surveillance/Watchman Warranty Applies (see policy for details).

INTENDED OCCUPANCY / USE OF COMPLETED PROJECT? **If partial occupancy/use prior to completion, what portion?**

OFF-SITE STORAGE*: **Maximum value of property temporarily stored away from the Project site (and Pre-fab Site if Modular) \$**
 *Unless otherwise agreed, Off-Site Storage Coverage limited to:
 Sub-Limit of: \$2.5 million total per occurrence/aggregate for all storage away from Project Site and Pre-fab Site if Modular.

TRANSIT EXPOSURE*: **Maximum value of property in transit at any one time \$**

Materials being transported from outside of Canada or the USA? Yes No

If Yes, describe: _____
 % Land _____ % Water* _____ % Air _____

*Unless otherwise agreed, Transit Coverage limited to:
 Insured property anywhere within Canada & Continental USA covered while in transit within and between any place within Canada or Continental USA or in transhipment in coastal or inland waterways, subject to Sub-Limit of: \$2.5 million total per occurrence/aggregate for all property in transit at any one time.

SUB-CONTRACTORS: **With respect to the 4 largest sub-contractors please provide the following:**

Description of Work:	Estimated Price Including Materials:
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

BLASTING : Yes No **Estimated Price:** \$ _____
Pre-Blast Survey: Yes No **Seismographic Readings:** Yes No

EXCAVATION Yes No

IF YES **Performed By:** _____ **Estimated Price:** \$ _____

Excavated Material Types: _____ **Water table above bottom of excavation?** Yes No

If yes, how will it be controlled? _____ **Area to be excavated:** _____

ASBESTOS REMOVAL OR OTHER HAZARDOUS MATERIAL: **NOTE** Asbestos and related work is not covered under the construction policies. Do not include the value for this work under the project costs. The Contractor is responsible for providing the coverage required.

SHORING : Yes No

IF YES **Underpinning:** Yes No **Estimated Price:** \$ _____

Performed By: _____

Project Cost Worksheet

REOCCURRING SOFT COSTS	AMOUNT
Soft costs are considered to be reoccurring or continuing or additional costs incurred as result of an insured loss. Soft Costs are not adjustable at project end.	
Finance Costs / Fees	\$
Additional Interest Expenses	\$
Leasing / Marketing Expenses	\$
Legal / Accounting Expenses	\$
Reoccurring Miscellaneous Expenses Including:	
Property Taxes	\$
Building Permits	\$
Additional Insurance Costs	\$
Reoccurring Professional Consultants Fees	\$
Society Organization Expenses	\$
Neighbouring Land Rents	\$
Contingency	\$
SOFT COSTS TOTAL	\$

HARD COSTS	
Construction, Materials & Labour. These costs are adjustable at project end	
Construction	\$
Demolition	\$
Off-site Services	\$
Project Manager	\$
Equipment (i.e. Kitchen – installed at project site)	\$
Project Contingency	\$
HARD COSTS TOTAL	\$

ADDITIONAL HARD COSTS	
Additional property required to be insured. These costs are not adjustable at project end	
Existing Structure(s) – if required to insure	\$
Owner Supplied Property – if required to insure	\$
Emergency Response Infrastructure	\$
Lifeline Equipment	\$
Temporary Property Used	\$
Hoardings, Barricades, Ramps	\$
Scaffolding, Falsework, Forms	\$
Power & Water Supply Equipment	\$
Quantity Survey	\$
Sanitary & First Aid Equipment	\$
Fire Protection Equipment	\$
Signage	\$
Other – Describe:	\$
ADDITIONAL HARD COSTS TOTAL	\$